

INVITATION TO BID

Date: 1-3-2012

Client: Argenta CDC

Type: Single-Family Detached

Dear Contractor:

You are hereby invited to submit a bid for the total DEMOLITION of the work shown and/or specified in the documents which are available on the Argentacdc Website.

These documents include:

- Bid Form
- Bid Instructions
- Bidding Contractors Requirements
- **Inspection of the Premises**
- Specs by Trade/Location
- Other:

Your bid must be submitted on the Argenta "Bid Form", said documents being related to the property known as:

Address: 1311 W 11th Street
 North Little Rock, AR

INSPECTION OF THE PREMISES SHALL BE HELD ON Friday 1-6-2012 @ 10:00 AM, at 1311 W 11th Street located in North Little Rock, per the "Inspection of the Premises" schedule.

All bids shall be delivered to: Argenta CDC, 401 Main Street, Suite 200, North Little Rock, AR 72114

Before: Noon on 1-10-2012. Bids must include ALL work. Bids will not be accepted later than the specified time, unless all bidders are notified of an extension.

THE OWNER RESERVES THE RIGHT TO REJECT ANY BID AND TO MAKE PUBLIC THE BID TOTAL AMOUNTS.

BID FORM

For: Argenta CDC
401 Main, Suite 200
North Little Rock, AR 72114

Date Submitted: _____

The following is hereby submitted as per your request.

This bid covers all work shown and/or specified in the bid documents received for this job, which are:

1. [Specs by Location/Trade; dated 12-29-2011
2. Addenda _____ Pages, Dated _____

The undersigned, having become thoroughly familiar with the terms and conditions of the proposed Contract Documents and with local conditions affecting the performance and costs of the Work at the place where the Work is to be completed, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the Work within the time stated and in strict accordance with the proposed Contract Document including furnishing of any and all labor and materials, and to do all work required to construct and complete said Work in accordance with the Contract Documents, for the sum of money:

All labor, materials, services, and equipment necessary for the completion of the Work shown in the

Specifications: _____ **Dollars (\$ _____)**

If awarded the Contract, the Bidder agrees to present the following documents to Argenta CDC for the owner prior to the issuance of the Notice to Proceed: Valid certificates covering Property Damage, Liability, and Worker's Compensation insurance, copy of Contractor License, and a Sworn Statement for Contractor to Owner listing all of the subcontractor, Contractor and Supplier names and amounts.

It is further agreed that if awarded this contract, 10% of all requested payouts will be retained until the project is completed to the approval of the Owner and all approving agents. Completion of this project will require _____ calendar days. This proposal must remain valid for a period of 120 days.

Contractor Signature

Address: _____

Email: _____

Phone: _____

BID INSTRUCTIONS

To be considered, proposals must be in accordance with these instructions to bidders.

1. Documents:

- 1.1 Copies of all documents are on file at the Argenta CDC office. You can download them online at www.argentacdc.org. For information, contact Bob Wood, Construction Specialist at:
Email: rwood@argentacdc.org or
Phone 501-944-6105

2. Submitting Bids:

2.1 The owner will open all sealed bids received from bidders at the **Argenta CDC** office at **401 Main Street, Suite 200, North Little Rock, AR 72114**. The owner reserves the right to waive irregularities in bids and in the bidding and to reject any or all proposals.

2.2 Bids shall be made upon the "Work Write-Up Specification" form and the "Bid Form" provided therefore, properly executed and with all amounts and blanks filled in. DO NOT change or add to the wording of the "Work Write-Up Specifications" or the "Bid Form". Each blank where a price is to be filled in on the "Work Write-Up Specifications" shall include all costs, overhead and profit and shall be rounded off to the nearest dollar. The "Bid Form" shall include the total amount of the bid. Unauthorized conditions, limitations, or provisions attached to the proposal shall be cause for rejection of the entire bid.

2.3 Each bid shall be addressed to the **Argenta CDC** and shall be delivered to the **Argenta CDC** office at **401 Main Street, Suite 200, North Little Rock, AR 72114** on or before the deadline set for receiving bids in the Invitation to Bid. The bid shall be enclosed in a sealed envelope bearing the address of the work. It is the sole responsibility of the Bidder to see that the bid is received in proper time.

3. Insurance:

3.1 The Contractor shall purchase and maintain such insurance to protect the Contractor against claims as set forth in the General Conditions.

3.2 Certificates of Insurance acceptable to **Argenta CDC** shall be filed with **Argenta CDC** prior to commencement of the work. These certificates shall contain a provision that coverage afforded under the policies will not be canceled until at least ten days prior written notice has been given to **Argenta CDC**.

4. Examination of Drawings, Specifications and Site of Work:

Before submitting a bid, each Bidder shall carefully examine and read the Specifications and all other Contract Documents and visit the site of work on the specified walk through date. Each Bidder shall be fully informed prior to bidding as to all existing conditions and limitations under which the work is to be performed and the bidder shall include in the bid a sum to cover the cost of all items necessary to perform the work as set forth in the Contract Documents. No allowances shall be made to any Bidder because of lack of such examination or knowledge. The submission of a bid shall be construed as conclusive evidence that the Bidder has made such examination.

5. Proof of Competence of Bidder:

Any Bidder may be required to furnish evidence satisfactory to **Argenta CDC** that shows the contractor and proposed sub-contractors have sufficient means and experience in the type of work called for to assure completion of the contract in a satisfactory manner.

6. Withdrawal of Bids:

Any Bidder may withdraw his/her bid, either personally, or by written notice at any time prior to the scheduled time for opening of bids.

7. Award or Rejection of Bids:

The awarded contract will be to the lowest responsible Bidder, subject to Owner's right to reject any and all bids or to waive any informality in the bids or in the bidding.

8. Alternate Bids:

Alternate bids will not be considered except where specifically called for.

9. Execution of Agreement:

Where Bidder is a corporation, proposals must be signed under the legal names of the corporation followed by the name of the state of incorporation and legal signature of an agent authorized to bind the corporation to a contract.

10. Addenda:

Any addenda issued by the **Argenta CDC** representative during the time of bidding are to be included in the proposal, and in closing a contract they will become a part thereof. Acknowledge receipt of addenda on the proposal form in space provided.

11. Contractor's License Law:

Contractor shall comply with, and require all sub-contractors to comply with state and city contractor's license laws and be duly registered and licensed thereunder.

BIDDING CONTRACTORS REQUIREMENTS

1-3-2012

If not already on file at the above Argenta CDC office, all contractors bidding on jobs must submit the following with the bid:

1. A "Contractor Application and Recommendation" form
2. Copy of valid, current State Contractor's License
3. City business license number
4. Social Security Number
5. Federal Tax I.D. number (or indicate that your social security number shall be used).
6. Copy of Workmen's Compensation Insurance certificate
7. Copy of Contractor's Liability Insurance certificate (minimum \$300,000)

SPECS BY TRADE/LOCATION

12/29/2011

Address: Demolition
Unit: Unit 01

Trade: 1 General Requirements

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
30	<p>WALL NAMING PROTOCOLS</p> <p>Walls and attached components shall be identified with the letters A, B, C & D. Wall A is always the wall that is closest to the address elevation or the "street side" of the house. Moving clockwise, the walls are then B, C, D.</p> <p>To name components, for example, a window as a subset of 4 windows on the D wall, the first would window is Window D1. The last is window D4 moving in a clockwise direction. These locational markers may also be combined with the adjectives: left, right, upper, lower. For example: Replace the right side window casing at window D3.</p> <p style="padding-left: 40px;">1 - General Requirements</p>	1.00	EA	_____	_____
45	<p>CONTRACTOR PRE-BID SITE VISIT</p> <p>The contractor must inspect the property. Submission of a bid is presumptive evidence that the bidder has thoroughly examined the site and is conversant with the requirements of the local jurisdiction.</p> <p style="padding-left: 40px;">1 - General Requirements</p> <p>CONTRACTOR IS RESPONSIBLE FOR CHECKING THE ARGENTACDC WEB SITE FOR ADDENDUMS THAT MAY BE ADDED.</p>	1.00	DU	_____	_____
Total for 1 - General Requirements:					_____

Trade: 5 Demolition & Disposal

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
703	<p>CODE--LEGAL LANDFILL</p> <p>For each class of demolition material, the contractor shall provide certification that the building components have been disposed of in accordance with local, state and federal requirements for permanent disposal.</p> <p style="padding-left: 40px;">1 - General Requirements</p>	1.00	EA	_____	_____
760	<p>DEMOLISH AND REMOVE - ENTIRE STRUCTURE</p> <p>Demolish the entire structure, including footings and slab, sidewalk, back steps/landing, all rock path's and miscellaneous concrete and brick throughout the yard, and driveway. Mark sewer location. Regrade site to level with excess site soil. Dispose of debris to code legal landfill or construction debris recycling facility, as required by EPA and local regulations, and provide dump tickets to owner.</p> <p style="padding-left: 40px;">1 - General Requirements</p>	1.00	EL	_____	_____

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Spec Number	Specification	Quantity	Units	Unit Price	Total Price
792	<p>DISPOSAL--GENERAL REQS. Follow ADEQ guidelines for protection of streets and curb inlets. 1 - General Requirements</p> <p>PROVIDE ADDITIONAL SHALE TO COMPLETELY FILL ALL VOIDS LEFT BY REMOVAL OF THE HOUSE FOOTING AND SITE STRUCTURES IDENTIFIED BELOW:</p> <p>SIDE 'A' REMOVE SIDEWALK FROM HOUSE TO CITY SIDEWALK.</p> <p>SIDE 'B' REMOVE FENCE AND SHRUBS.</p> <p>SIDE 'C' REMOVE ALL FENCING, SHRUBS, THREE LARGE TREES AND ANY MATERIALS OBSTRUCT ING THE LANDSCAPE.</p> <p>SIDE 'D' REMOVE OVER HANGING LIMB FROM TREE IN NEIGHBOR YARD, LEAVE THE FENCE.</p> <p>LEAVE THE LOT FREE AND CLEAR OF ALL EXPOSED MATERIALS AND REMOVE THE ABANDONED GAS LINE.</p>	1.00	DU	_____	_____
Total for 5 - Demolition & Disposal:				_____	_____
Total for this Address:				_____	_____

INSPECTION OF THE PREMISES

Inspection of the premises will be held on January 6, 2012 commencing at 10:00 AM for the following property:

1311 W 11th Street Demolition